**LETTER TEMPLATE**

**SALUTATION IN LETTER**

To whom it may concern

I hereby confirm that **(name of the student)**

……………………………………………………………………………………

has been at the **(name of the company)** ………………………………………………

for a placement under the ERASMUS programme.

The Student Placement Mobility was agreed upon in the placement agreement between Student, Tallinn University of Technology and ………………………………………………………………………. **(Name of the company)**

From ………………. till ……………………….

Department: ………………………………………………

Duration of practical placement **(in weeks)**: …………………….…….

Name and status:

E-mail:

Date and signature:

Stamp: