**PHARMACY TECHNICIAN COVER LETTER**

Dear Sir,

I am writing this letter to recommend Janice Janson for the position of pharmacy technician at your office. Janice worked as a technician at my pharmacy for nearly six years. She was consummately professional, organized, efficient, and very dependable. She always did an excellent job in her work and made sure that the pharmacy ran smoothly and patients were handled with care.

Janice managed the stock and inventory or pharmaceuticals, retrieving, coding and processing prescriptions. Despite being rather meticulous and detailed work Janice never made errors, she was very thorough in her working process and understood the importance of the work. She ensured that the pharmaceuticals were always perfectly organized and could retrieve anything in minutes.

She was also very skilled at dealing with patients and providers, coordinating prescriptions and directions. Janice did everything from monitor the status and dates of pharmaceuticals to providing detailed assistance for patients. Her work as a pharmacy tech was truly exceptional, she has a unique and comprehensive understanding of the necessary systems and comes very highly recommended.

Sincerely,

Reilly Moore