**MEDICAL ASSISTANT COVER LETTER**

Dear Joanne Wilkins,

I was excited to see the certified medical assistant position vacancy with Elton Health. I bring years of relevant experience and would welcome the opportunity to be a valuable and compassionate member of your healthcare staff.Your job posting stresses the importance of compassion, conflict-resolution skills, and the ability to build and maintain positive relationships.

With more than three years of medical assisting experience, I cater to the physical and mental care needs of patients while quickly and effectively resolving problematic situations. Because I am highly committed to the filed, I am naturally able to empathize with patients. This keeps me motivated to go above and beyond in my duties to better serve the needs of patients and the organization I work for.

Furthermore, my ability to remain calm in the face of adversity enables me to meet challenges head on and resolve problems in an expeditious and efficient manner. I am a caring professional who is focused on improving patient outcomes. I am punctual, adaptable, quick thinking, and great at solving problems. I also have a flexible schedule and am willing to work nights and weekends.

I look forward to speaking with you further about how I can enhance the goals of Elton Health. Thank you for your time.

Regards,

John Doe