**REPLY TO INTERVIEW INVITATION EMAIL**

Subject line**:** Reply to Interview Invitation

Dear Mr. Jones,

Thank you very much for the interview opportunity with **[company name]**.

I'm looking forward to meeting with you; however, I have a scheduling conflict on the date that you requested. Please let me know if any of the following dates and times work for you: **[List available date and time options.]**

Thank you again for your consideration, and I apologize for any inconvenience.

Kind regards,

**[Your name]**