**Sue Bolander**

PMP, IT Specialist

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**Summary**

Strong IT Project Management Professional with 6+ years' experience, looking to improve quality, cost, & time for Dennison-Height Global. At Accurit, cut costs 28% in 5 months and received the Shingo Silver Medallion. At RBM, cut waste 20% and trained 78 employees in Lean Principles. PMP-Certified.

**Experience**

**IT Project Manager, Accurit International, Inc. 20XX-Present**

* Oversaw all major IT projects for 4+ years, with focus on cost reduction.
* Implemented Six Sigma and Lean Training for all 78 employees. Slashed costs 28% in 5 months through employee idea collection and implementation.
* Through implementing standardized work and clear visual systems, increased efficiency 18% and received the Shingo Silver Medallion in 20XX.

**IT Project Manager, Rigas-Bratland Manufacturing, 20XX-20XX**

* Team leader for 12 IT specialists in high-volume manufacturing business.
* Switched all 235 employees to new scheduling system for improved cost management.
* Realized payroll cost savings of 15%.
* Implemented new cost-tracking project to cut inventory waste 20%.
* Managed project to train all IT staff in Lean principles.

**IT Specialist, Rigas-Bratland Manufacturing, 20XX-20XX**

* Ran project to install hour-by-hour WIP monitors in all cells, boosting hourly efficiency by 20% and saving $340,000 per year.
* Managed project to replace 100+ aging workstations. Worked with supplier to save 25% on costs. Saved estimated 150 man-hours a year in computer time.
* Initiated project for improved security, cutting risk scores 25%.

**Education**

B.S. in Computer Science, UMass Boston

20XX-20XX

**Skills**

* Hard Skills: Agile, Scrum, Business Process Improvement, Vendor Management
* Soft Skills: Leadership, Collaboration, Communication

**Conferences**

* 20XX Northeast Shingo Lean Conference, Spoke on panel about vendor management.
* 20XX Change Management Conference, Led session on Agile w/99% audience score.