**ACCOUNTANT RESUME**

**RESUME OBJECTIVE**

Licensed Certified Public Accountant with 5+ years of experience in budget analysis, financial audits, and forensic accounting. Possess a BS in Accounting, with a focus in Managerial Accounting. Seeking to leverage my accounting expertise in the Senior Management Accountant position at Williams, Lopez, and Chen Inc.

**EDUCATION**

December 2016

University of California, Berkeley, NY

BA Economics

Honors: cum laude (GPA: 3.6/4.0)

**PROFESSIONAL EXPERIENCE**

* September 2018–Present
* **Senior Audit Associate**
* PricewaterhouseCoopers, San Francisco, CA
* Prepare 100+ time and cost budgets, plan and conduct audit preparation, and serve as liaison during all audit phases
* Supervise and organize a team of 3–4 junior associates to resolve problems and achieve reporting deadlines
* Conduct 50+ client interviews and lead internal meetings to facilitate effective and efficient audit planning and execution
* Communicate with clients and proactively seek timely feedback for improvements to maximize client satisfaction
* Perform risk assessments, data analytics, and financial reviews for 20+ projects
* Fall 2017

**Financial Analyst Intern**

* Uncle Chen’s Restaurants LLC, Berkeley, CA
* Analyzed inventory costs averaging $8,000 per month to minimize food costs and maximize profits
* Evaluated monthly sales report averaging $50,000 per month and presented findings to the manager for management decisions
* Forecasted monthly budget to adjust labor schedule and managed logistics of daily food supply orders
* June 2014–September 2017

**Treasurer**

* Business Student Association, UC Berkeley, CA
* Prepared event budgets with a total of $2,000 to facilitate accurate and timely financial reports
* Led marketing and social events for 200+ members, which improved association’s cohesion and team culture
* Coordinated fundraising activities and achieved a 20% increase in event funding

**CERTIFICATIONS**

**Certified Public Accountant (CPA)**

December 2018

California Board of Accountancy

**ADDITIONAL SKILLS**

* Microsoft Office
* Spreadsheet proficiency
* Up-to-date tax knowledge
* Oracle E-Business Suite Financials
* ATX Total Office
* Internal auditing