**NEW HOME CHECKLIST**

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| Date: [Date] |

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| **Things to remember for final walkthrough** | |
| **Task / Item** | **Additional Info** |
| Allow several days between inspection and closing |  |
| Make sure all issues are addressed and fixe |  |
| Do not rush! |  |
| Get it in writing |  |

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| **Heating & cooling** | |
| **Task / Item** | **Additional Info** |
| Raise and lower thermostat to ensure proper function |  |
| Check all vents / radiators for proper function |  |
| Allow heat to run and shut off automatically |  |
| Allow a/c to run and shut off automatically |  |
| Locate cold air returns. Check for proper placement |  |

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| **Electrical** | |
| **Task / item** | **Additional info** |
| Turn on and off all switches and fixtures |  |
| Plug a radio or lamp into each outlet |  |
| Test doorbell |  |
| Check that heavy duty lines exist where needed |  |

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| **Plumbing** | |
| **Task / Item** | **Additional Info** |
| Turn on and off all faucets |  |
| Allow water to run for several minutes |  |
| Check drainage in each basin |  |
| Check for leaks and drips |  |

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| **Ceilings, walls, & floors** | |
| **Task / item** | **Additional info** |
| Inspect all finishes for color and quality |  |
| Inspect drywall for seems, nails, cracks, and holes |  |
| Inspect moldings for quality and gaps |  |
| Inspect all tiling for missing grout, cracks, and chips |  |
| Check for scuffs and scratches |  |
| Ensure carpeting is free of ripples and tears |  |
| Look at all ceilings for signs of cracks or moisture |  |

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| **Doors** | |
| **Task / Item** | **Additional Info** |
| Check that all doors open easily and properly |  |
| Ensure latches catch |  |
| Open doors to check for proper stopper alignment |  |
| Check all door locks for functionality |  |
| Check for gaps under doors at thresholds |  |

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| **Windows** | |
| **Task / Item** | **Additional Info** |
| Inspect all glass for breaks and cracks |  |
| Open and close all windows |  |
| Check for air leaks by holding a match or lighter |  |
| Check that screens are in good condition |  |
| Check hardware, locks, and hinges |  |

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| **Kitchen** | |
| **Task / Item** | **Additional Info** |
| Inspect cabinetry fixtures and finishes |  |
| Inspect countertops for cracks and scratches |  |
| Check cabinetry for sturdy shelving and hinges |  |
| Check drawers for smooth opening and closing |  |
| Check appliance functionality and proper hook-ups |  |

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| **Bath** | |
| **Task / Item** | **Additional Info** |
| Allow showers / tub fixtures to run |  |
| Check for proper flow and temperature |  |
| Allow water to "puddle" to check for proper drainage |  |
| Check basins for chips / cracks |  |
| Flush toilets |  |
| Check that toilets are properly set for safety and leaks |  |
| Check cabinets, closets, and floors for moisture |  |

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| **Exterior, porches, & decks** | |
| **Task / Item** | **Additional Info** |
| Check siding / brick for condition and even coverage |  |
| Check siding / brick for appearance |  |
| Check gutters, downspouts, and drainage areas |  |
| Check sidewalks and porch and patio floors for cracks |  |
| Ensure sturdiness of all railings |  |
| Check for loose / exposed nails and screws |  |
| Check sturdiness of porches and decks |  |

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| **Attic & basement** | |
| **Task / Item** | **Additional Info** |
| Check for moisture / mold |  |
| Inspect walls, floors, and ceilings for water damage |  |
| Inspect all hvac systems |  |
| Check ventilation system elements |  |
| Inspect for signs of infestation |  |

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| **Garage & additional structures** | |
| **Task / Item** | **Additional Info** |
| Inspect doors |  |
| Ensure that any remote door openers are available |  |
| Ask about any lock codes |  |
| Check floors for cracks and proper drainage |  |

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| **Miscellaneous** | |
| **Task / Item** | **Additional Info** |
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