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| MOVE OUT CLEANING CHECKLIST |

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| FLOORS: |  | DOORS: |
|[ ]  Mop all tile and hardwood floors |  |[ ]  Make sure doors and locks work properly |
|[ ]  Fix tears, holes or burn marks in carpets |  |[ ]  Wipe down doors, frames and knobs |
|[ ]  Remove any pet stain |  | BATHROOM: |
|[ ]  Repair broken tiles |  |[ ]  Clean all mildew and mold |
|[ ]  Vacuum all carpeting |  |[ ]  Sanitize bathtub, shower, sink and toilet |
| WINDOWS |  |[ ]  Check that toilet is working properly |
|[x]  Clean windows inside and out, including tracks |  |[x]  Clean vanity, shelves and mirrors |
|[ ]  Clean window blinds |  |[ ]  Wipe down inside of drawers and cabinets |
|[ ]  Fix broken windows, window screens or blinds |  |[ ]  Wash all tiles and clean grout |
|[ ]  Mend tears, holes or burn marks to curtains |  |[ ]  Clean exhaust fans |
| WALLS: |
|[ ]  Brush out cobwebs from corners and ceilings |  |[ ]  Wipe down switch plates |
|[ ]  Remove all nails and screws |  |[ ]  Fill smaller holes with spackle and sand smooth |
|[ ]  Patch and repaint larger holes |  |[ ]  Clean ceiling fan blades |
|[ ]  Remove hooks, ceiling hooks and mounted mirrors – properly patch holes |
|[ ]  Wash down walls, especially areas above heaters and vents |
|[ ]  Repair and repaint any walls you may have damaged or repainted |
| KITCHEN |
|[x]  Repair appliances you may have damaged |  |[ ]  Clear any clogged drains |
|[ ]  Wipe inside, underneath and behind refrigerator |  |[ ]  Clean sink and all countertops |
|[ ]  Wipe cabinets in and out, as well as pantries and shelves |
|[ ]  Clean inside and outside of microwave, including the filter underneath |
|[ ]  Thoroughly clean stove and oven – remove drip pans to clean bottom surface |
|[ ]  Clean out dishwasher, including around and inside the door |
|[ ]  Run ice cubes, salt and cold water through the garbage disposal to clean out remnants of food |
|[ ]  Remove grease, dust and dirt from the exhaust fan and overhead light |
| ADDITIONAL ITEMS |
|[x]  Make sure smoke detectors and carbon monoxide alarms are working – replace batteries if necessary |
|[ ]  Replace burnt out light bulbs |  |[ ]  Clean all light fixtures inside and out |
|[ ]  Clean patio areas |  |[ ]  Take out any leftover trash |
|[ ]  Clear out all belongings from cabinets, closets, drawers, etc. |
|[ ]  Remove all outdoor belongings from patio, deck, terrace, balcony, yard, etc. |