**Electrical Engineering Resume**

302 Engineering Street Houston, TX 77204

**Michael Smith**

(000)-000-0000 abc@xyz.edu

**Objective**

Seeking an internship or Co-op work experience in the field of Electrical Engineering.

**Education**

University of Houston, Cullen College of Engineering - Houston, TX Graduating in May 2017

**Pursuing Bachelor of Science, Electrical Engineering**

Focus: Computer Engineering

Overall GPA: 3.4

**Work Experience**

PFC -Armament Repairer, U.S. Army January 2009-January 2012

* Repaired and maintained small arms and artillery, heavy armament and tanks
* Oversaw and trained 48 incoming cadets for basic physical training modules
* U.S. Security Clearance - Confidential

Lifeguard and Swimming Instructor, YMCA, Pearland, TX May 2008-May 2009

* Maintained constant surveillance of patrons in the facility, in order to ensure safety
* Acted immediately and appropriately in the event of emergency, by providing emergency care and treatment as required until the arrival of emergency medical services
  + Performed various maintenance duties as directed to maintain a clean and safe facility

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |

**Volunteer Experience**

* Coordinated activities for Science and Math Club
* Scheduled volunteers for Homecoming Festival for events, booths, and food-ticket sales
* Participated with Habitat for Humanity in South America building 25 new homes in 60 days
* Answered incoming calls and documented donations for Channel 13 Race for the Cure

**Honors and Awards**

|  |  |  |
| --- | --- | --- |
| • | National Honor Society - UH Chapter | January 2013 |
| • | Dean's List | Spring 2012-Fall 2012 |
| • | First Place, National Science and Engineering Competition | April 2012 |