**ACKNOWLEDGMENT OF RECEIPT**

**I,** **, hereby acknowledge that I**

(Print first and last name)

**received a copy of :**

1. **CONFLICT OF INTEREST LAW SUMMARY**
2. **CONFLICT OF INTEREST LAW ONLINE TRAINING INFORMATION**

1. **OPEN MEETING LAW , G.L. c. 30A,§§ 18-25;**
   1. **Regulations promulgated by the Attorney General under G.L. c. 30A, §25**
   2. **Educational materials promulgated by the Attorney General under G.L.c.30A§19(b), explaining the Open Meeting Maw and its application.**

I have received the requirements for Ethics, Conflict of Interest and Open Meeting Law and understand the consequences for violating it. I further understand that the materials I have received may be revised or updated from time to time, and that I have a continuing obligation to implement any changes during my term of office.

**\_\_\_\_\_\_\_\_\_\_\_\_\_** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(date)** **(Signature/Initial)**

Municipal employees should complete the acknowledgment of receipt and return it to the individual who provided them with a copy of the summary. Alternatively, municipal employees may send an e-mail acknowledging receipt of the summary to the individual who provided them with a copy of it.

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board/Committee(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term Ending:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_