**COUNTER OFFER LETTER**

Dec. 18, 20XX  
  
Jane Doe  
123 Blue St., Tampa, FL 55555  
jane.doe@email.com  
123-456-7891  
  
Dear HR Manager,  
  
Thank you for the updated offer. I really appreciate your hard work on this and I am excited to get started.However, I do believe that my contributions will be more valuable to the company. I will be able to accomplish x, y and z for the company by the end of my first year of employment.  
  
Based on the current market, a competitive salary for this position is **[your counter offer]**.How can we bring the offer up to this competitive level?

Kind regards,

Signature