**MOVING CHECKLIST**

**3-4 Weeks Before Your Move**

[ ]  Make an inventory of everything to be moved.

[ ]  Sort out and donate any unwanted clothing or furniture.

[ ]  Have a garage sale to get rid of items you no longer need.

[ ]  Start collecting moving supplies like boxes and newspaper for packing.

[ ]  Submit a change of address form to your post office.

[ ]  Choose your moving company and confirm arrangements.

[ ]  Research items that can’t be moved by your moving company.

[ ]  Arrange for storage in your new community (if necessary).

**2 Weeks Before Your Move**

[ ]  Clear a path out of the house.

[ ]  Determine which boxes and items should be loaded last, and let your movers know.

[ ]  Ensure loose items are packed in boxes.

[ ]  All boxes are labeled with their destination room in your new home on the top and sides of each box.

[ ]  No contents are in your appliances.

[ ]  All items are removed from the top of furniture, cupboards, etc.

[ ]  Linens are removed from beds.

[ ]  All rooms, closets, cabinets have been checked for misplaced/remaining items.

[ ]  Disassemble the remaining bedroom sets.

**1 Week Before Your Move**

[ ]  Start actively packing the rest of your home room by room.

[ ]  All boxes should be taped shut and stackable.

[ ]  Clean your home or arrange for a cleaning company to come in

[ ]  Check furniture for dents and scratches.

[ ]  Label items you need to access easily.

[ ]  Clean out the refrigerator/plan to defrost and dry day before moving.

[ ]  Drain equipment: water hoses, propane tank, gas/oil lawnmowers.

[ ]  Confirm travel arrangements for pets and family.

[ ]  Arrange for the cut-off/activation dates for your cable, gas, electricity, water, and garbage.

[ ]  Disassemble unused bedroom sets to save time.

[ ]  Bundle appliance manuals & warranties in one place for the new occupants.

[ ]  Take photos of electronics before unplugging for easy re-assembly.

[ ]  Pack a lock box with your jewelry, cash, and other valuables to take in your car.

**Overnight Essentials Box**

[ ]  Toilet Paper

[ ]  Phone Chargers

[ ]  Snacks/Coffee

[ ]  Scissors

[ ]  Garbage Bags

[ ]  Paper Towels

[ ]  Change of Clothes

[ ]  Dish Soap and Towel

[ ]  Pet Food and Dish

[ ]  Portable Tool Kit

[ ]  Minimal Cleaning Supplies

[ ]  Mug/Plate/Cutlery

**Before You Leave the House**

[ ]  Water shut off.

[ ]  Lights shut off.

[ ]  All windows closed and locked.

[ ]  Surrender house keys.

[ ]  Check one more time for any left-behind items.

[ ]  Choose your moving company and confirm arrangements.

[ ]  Turn down thermostat.