**AUTHORIZATION LETTER TEMPLATE**

Peterson Roy

Manager

The Bank of London

London

UK

5th May 2014

**Subject:** Loan authorization letter

Respected Mr. Roy,

I am writing this letter in reference to the home loan request that I have forwarded to your bank on 1stApril 2014. I would like to inform you that I, James Charles, borrower, am authorizing my agent, Mr. Franz Harry to discuss with you regarding the home loan procedures. I would like to give Mr. Franz full authorities to proceed with the discussions concerning my home loan so that the loan process is completed at the earliest.

With this loan authorization letter, I would like to confirm you the details of the home loan for which I have applied for and the contact information of my respective agent. These are as follows:

Loan application number: 48495834

Borrower’s Name: Mr. James Charles

Agent’s Name: Mr. Franz Harry

Residential Address of the agent: B 54, Main Park Street, Victoria Apartments, London

Contact Details: 008335357

Through this loan authorization letter, I request you to directly contact my authorized agent for any kind of information, helps, queries, meetings, etc that you wish to conduct regarding the loan application. I am enclosing the attested and the verified signatures of Mr. Franz Harry, authorized agent, along with this letter for your kind review. The letter also encloses the ID proof documents of the agent.

I request you to kindly approve the loan authorization and let me know about your decision as soon as possible. For any kind of information that you may need from my side, please feel free to contact me on 5949594.

Thanking you,

Sincerely,

James Charles