**FRESHMAN RESUME**

 Room 123 MIT Dorm, 987 Institute Drive • Cambridge, MA 02139 •  Phone: 617-xxx-xxxx

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| **Education** | **Massachusetts Institute of Technology (MIT)** | Cambridge, MA |
|  | Candidate for Bachelor of Science in Biology | June 2019 |
|  | Coursework includes Calculus, Electricity and Magnetism. |  |
|  | **Southtown High School** | Southtown, NS |
|  | Valedictorian in class of 128 students; SAT: 2260, ACT: 33 | May 2015 |
|  | Relevant Courses: AP Calculus, AP Statistics, AP Biology. |  |
| **Leadership** | **MIT Undergraduate Giving Campaign** | Cambridge, MA |
| **Experience** | *Class of 2019 Co-Chair* | November 2015 |
|  | •  Trained 12 members from the freshman class in fundraising activities, such as how to ask for a |
|  | donation and how to properly document a donation. |  |
|  | •  Raised $1,250 from the freshman class for the MIT Public Service Center. |  |
|  | **High School Newspaper** | Southtown, NS |
|  | *Chief Editor* | August 2014-May 2015 |
|  | •  Proofread each article and authored two to three articles per issue. |  |
|  | •  Printed one 24-page newspaper per month for 10 months. |  |
|  | •  Oversaw staff of 14 students. Answered questions regarding articles and page design. |
|  | *Assistant Editor* | August 2012-May 2013 |
|  | *Sports Editor* | August 2011-May 2012 |

**Relay For Life**

*Team Captain*

•  Organized a team of 15 students for the Relay for Life.

•  Coordinated fund-raising efforts through the Beta Club, an organization for students with all A’s.

•  Raised $500 for cancer research.

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| **Work** | **Area Supermarkets** | W. Southtown, NS |
| **Experience** | *Clerk and Bagger* | January 2013-May 2013 |
|  | •  Provided customer service to 100+ people per day. Bagged groceries and received cashier training. |
|  | **Taco Bell** | W. Southtown, NS |
|  | *Team Member* | June 2012-January 2013 |
|  | •  Received cashier and food handling training, worked in a fast-paced environment, and |
|  | experienced assembly-line teamwork. Served 100+ people per day. |  |
| **Activities** |  |  |

* **Awards***Team Member*, Pole Vaulting.

**High School Varsity Athletics** August 2011-May 2015

Track and Field, *Captain*; Football, *Team Member*; Wrestling, *Team Member.*

**Havoline Scholar Athlete Award** December 2013

Presented by The National Football Foundation and College Hall of Fame, Inc. to the top 40 scholar athletes in the state of Newstate.

**Skills** **Computer:** Microsoft Word, Excel and PowerPoint

**Carpentry:** Framing, Masonry, Household Electrical Wiring, Flooring, Roofing, Plumbing.