**RENTAL REFERENCE LETTER**

NameCompany NamePhone NumberEmailYour AddressCity, State, Zip Code

Dear **[Landlord’s name]** or To whom it may concern,

I hope you’re well! I’m writing to you in regard to **[Name]** and their credibility as a potential tenant at your rental property. I work as a **[title]** at **[company name]** where **[Name]** is currently employed.

**[Name]** has been employed with **[company name]** since **[month/year employment began]** and I have known them for **[time frame]**. Additionally, I can validate **[Name’s]** income as **[yearly salary].**

It’s without any hesitation that I write this rental reference letter for **[Name]**. They continuously demonstrate responsibility and accountability and perform required tasks on time. They are trustworthy and honest. Additionally, **[Name]** is always respectful to colleagues and consistently shows up on time, ready to work.

I believe that the above-mentioned qualities will make **[Name]** a good, responsible tenant.

 If you have any questions, feel free to contact me at **[phone number]** or **[email]**.

Sincerely,

**[Your Name]**

**[Date]**