**PHARMACY TECHNICIAN COVER LETTER**

Date: 08-02-20XX

Dear Cai,

I read your job posting for a new Pharmacy Technician position with great interest and I am writing to you to apply for the role.

I am a Certified Pharmacy Technician (CPhT) and having recently moved into your area I am actively looking to join a multidisciplinary healthcare team such as yours. I have over eight years of experience working in both hospital and retail settings. Following graduating from Midwestern University with a pharmacy technician certification, I joined a retail pharmacy team as a technician in a large drugstore in the local area. With every performance review, I achieved high marks and was consistently praised for my attention to detail, measurement of medications, and maintaining customer records and insurance information.

Following this I accepted a position at Western Medical Center, working in the hospital formulary there. In this role, I achieved the same praise for my work. Both areas of work allowed me to expand my knowledge. I have extensive knowledge of everything needed to fill your new position including, but not limited to, third-party formularies and plan limitations, medical terminology, metric weights and measure, apothecary, and pharmaceutical calculations.

I enclose my resume for your perusal. Your medical center has a strong reputation as one of the best facilities in the region and that is a culture I would like to offer my skills and experience to. I believe I would be a valuable asset to your team.

I would welcome the opportunity to discuss this matter with you further and I am available for a conversation at any time.

Thanks for your time,

Regards,  
  
XYZ