**Sample Authority Letter for Bank**

Date:\_\_\_\_

The Manager,  
Habib Metropolitin Bank Limited,  
Ferozepur Road Branch,  
13-Km, Main Ferozepur Road,  
Lahore.

**Subject: Authority Letter**

Dear Sir,

We hereby authorize our Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_S/O \_\_\_\_\_\_ having CNIC number 032-14567-0000 to collect the cheque books,pay order, demand drafts, C.D.R cheques returned in clearing, Account statement etc. on our behalf, his specimen signatures are appended below for your record and kind perusal.

The above authority is valid till our further instructions in writing.

Signatures verified: —————

Specimen Signatures:————–

Thanks and Regards,

Authorized Signatures:\_\_\_\_\_

Stamp:———