**RESIGNATION LETTER FOR TEACHER TO PARENTS**

WOODVIEW SCHOOL - An Environment Where We Can All Grow Together

340 N. Alleghany Rd. Grayslake, IL 60030 (847) 223-3668 Fax (847) 223-3525

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Jeff Knapp Principal

Woodview Parents,

I have had the tremendous honor to work in District #46 for the past 13 years. During this time, I have had the opportunity to serve as Teacher, Team Leader, Athletic/Activities Director, District Summer School Coordinator, Assistant Principal and, for the last 6 years, Principal at Woodview School. I have worked with amazing educators and leaders during my time here in this district and more specifically, here at Woodview School. I am extremely proud of my own personal and professional growth during this time as well.

It is with much thought, therefore, that I have accepted a new position outside of the district. On May 23, I will be officially approved as the Principal of Rockland School in Libertyville District #70. I am excited about the continued growth and development that awaits me as I begin this new job. I will start the position in District #70 on July 1, so my last official day in District #46 will be June 30.

I am truly honored to have served as your principal at Woodview School during this time. I have been a part of amazing growth and have worked with some of the greatest colleagues in education. The staff has worked tirelessly during this time to focus their efforts on student learning which will continue over time. I am especially proud of the relationships that I was able to foster and develop over the years with the students, staff and the wonderful Woodview community of parents. Woodview School is a magical place for everyone, and it will be something that I will always treasure as a cornerstone in my development as a building leader. It is with a heavy heart that I say good-­‐bye to all of those who have meant so much to me. I will miss seeing the children coming into this school with wide smiles on their faces as they experience learning here. I wish all the best to the Woodview families and to the future education of each of your children as we move forward.

Sincerely,

Jeff Knapp

Principal