**RENTAL REFERENCE LETTER**

Leslie Smith
Apartment List
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475 Brannan St
San Francisco, CA 94107

To whom it may concern,

I am writing to you with regards to Anne Williams and her credibility as a potential tenant at your rental property. I am Creative Producer at Apartment List where Anne is currently employed, and act as her direct supervisor.

Anne Williams has been employed with Apartment List for the past three years and I have known her for two and a half years. I am writing to confirm that Anne is in good standing with Apartment List, and has a stable job and income. Anne’s income is sufficient to provide for her needs.

It is without hesitation that I write this recommendation letter for Anne. She continuously demonstrates accountability and responsibility and performs required tasks on time. Anne is honest and trustworthy.

In addition to that, she handles contractor budgets on our teams, and always pays their commissions on time. Additionally, Anne hasn’t been involved in any conflicts to my knowledge, is a team player and demonstrates a high level of emotional intelligence. To sum up, I believe that the aforementioned qualities will make Anne a good, responsible tenant.

If you have any questions regarding Anne’s employment or my recommendation, please don’t hesitate to contact me via email.

Sincerely,
Leslie Smith