**ACKNOWLEDGEMENT RECEIPT**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)

To : The owner(s) of/body corporate which owns Flat \_\_\_, Floor \_\_\_, Block \_\_\_\_,

**Meeting of the owners of**

**(Name of Building)**

**(Date and time of the meeting:** **#a.m./p.m. on** **)**

I hereby acknowledge receipt of the instrument of proxy lodged by you. As the convenor of the meeting, I shall determine the validity of the instrument in accordance with section 3(10)(e)(ii) of the Building Management Ordinance.

Name of the convenor of the meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the convenor of the meeting \_\_\_\_\_\_\_\_\_\_\_