**LEASE RENEWAL LETTER**

July 10, 20XX

Annabel Lee

345 Main St.

2309 Celina, TX 23000

Subject: Intent to Renew Lease

Dear Ms. Lee,

I intend to renew your lease dated July 30, 20XX, that will end on July, 30 20XX. You have been a model tenant and have demonstrated responsibility. As such, I am offering to renew your lease for an additional one year at the monthly rental rate of $4,000.

Please notify me of your decision by July 15, 20XX, through my office. If you have any questions or concerns, email me at landl@website.com.

Sincerely,

Gregory Bellaire