**CAREER GOALS WORKSHEET**

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| **Primary Career Interest** |  |
| **Long-Term Professional Goals** |  |
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| **Short-Term Professional Goals** |  |
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| **Activities to Reach Goals** |  |
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| **Current Tasks That Contribute to Long-Term Goals**  **How Can These Tasks Be Emphasized and Performed More Frequently?** |  |
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| **Current Tasks That Do Not Contribute to Long-Term Goals**  **How Can These Tasks Be Minimized or Eliminated / Delegated?** |  |
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| **Additional Skills / Knowledge / Experience Needed to Attain Goals** |  |
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| **Progress Checkpoints & Tasks** |  |
| **What Activities Will Contribute to Reaching Goals, And How / When Will They Be Completed And Monitored?** |  |
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