**NURSING COVER LETTER NEW GRAD**

Alvina Anderson

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April 25, 20XX

Ms. Jane Anderson

Senior Manager of Human Resources

St. Joseph’s Hospital

254 South Street

Syracuse, NY 02122

Dear Ms. Anderson:

It is with continued interest and enthusiasm that I respond to your job posting for Graduate Nurse at St. Joseph’s Hospital. With an exceptional educational background, great patient care skills, and hands-on nursing internship experience, I will be able to make a substantial contribution to St. Joseph’s Hospital.

Through my education and internship, I have gained exceptional knowledge and skills in:

* Performing nursing functions and providing direct and indirect nursing care
* Coordinating with senior nurses to evaluate patients’ health status and condition
* Making and documenting diagnostic studies on patients
* Implementing nursing actions and evaluating patients’ response
* Formulating the holistic plan of nursing care
* Organizing services for all healthcare team members

Furthermore, I can provide patients and families with health education, as well as emotional support. My attached resume details my qualifications and nursing skills for your perusal.

As a diligent graduate nurse, I am eager to discuss my talents and learn more about your expectations. I will call you after five days to follow up and set up a suitable date and time to arrange an interview.

Thank you for your time and consideration, and I look forward to hearing from you soon.

Sincerely,

Alvina Anderson

(000) 201-3621