**HOUSE CLEANING CHECKLIST**

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| **KITCHEN**❑ Clean counter tops**❑** Clean microwave inside/outside**❑** Wipe down cabinets/hardware**❑** Clean outside of appliances**❑** Polish stainless-steel appliances**❑** Clean refrigerator inside**❑** Clean range vent/filter**❑** Clean and sanitize sinks**❑** Sweep and wash floors |  | **LIVING ROOM****❑** Dust all hard surfaces/shelves/blinds**❑** Vacuum carpets/area rugs/upholstered furniture**❑** Sweep/mop hard floors**❑** Polish wood**❑** Clean windows/window treatments |
| **DINING ROOM****❑** Clean windows/window treatments**❑** Clean/polish table and chairs**❑** Sweep/mop hard floors**❑** Vacuum carpets/area rugs | **OFFICE****❑** Dust office surfaces/equipment**❑** File or toss loose mail/paperwork**❑** Clean windows/window treatments**❑** Sweep/mop hard floors**❑** Vacuum carpets/area rugs |
| **BATHROOMS****❑** Clean/sanitize sinks**❑** Clean/sanitize tubs, shower, toilet**❑** Clean mirrors and glass**❑** Clean and polish fixtures**❑** Dust light fixtures and bulbs**❑** Wash floors | **STAIRS/ENTRY/HALLWAYS****❑** Vacuum carpets/area rugs**❑** Sweep/mop hard floors**❑** Dust cobwebs; ceiling/baseboard**❑** Clean windows/window treatments |
| **BEDROOMS****❑** Change sheets**❑** Dust furniture/shelves**❑** Vacuum floor**❑** Wash windows**❑** Empty wastebaskets**❑** Dust light fixtures**❑** Put away clean laundry**❑** Dust/mop baseboards | **LAUNDRY/UTILITY ROOM****❑** Clean washer and dryer exteriors**❑** Clean inside rim of washer**❑** Change/clean lint traps**❑** Dust light fixtures and bulbs**❑** Empty wastebasket**❑** Sweep and mop floor**❑** Clean laundry sink/fixtures/ counter/hamper |