**HOUSE CLEANING CHECKLIST**

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| **KITCHEN**  ❑ Clean counter tops  **❑** Clean microwave inside/outside  **❑** Wipe down cabinets/hardware  **❑** Clean outside of appliances  **❑** Polish stainless-steel appliances  **❑** Clean refrigerator inside  **❑** Clean range vent/filter  **❑** Clean and sanitize sinks  **❑** Sweep and wash floors |  | **LIVING ROOM**  **❑** Dust all hard surfaces/shelves/blinds  **❑** Vacuum carpets/area rugs/upholstered furniture  **❑** Sweep/mop hard floors  **❑** Polish wood  **❑** Clean windows/window treatments |
| **DINING ROOM**  **❑** Clean windows/window treatments  **❑** Clean/polish table and chairs  **❑** Sweep/mop hard floors  **❑** Vacuum carpets/area rugs | **OFFICE**  **❑** Dust office surfaces/equipment  **❑** File or toss loose mail/paperwork  **❑** Clean windows/window treatments  **❑** Sweep/mop hard floors  **❑** Vacuum carpets/area rugs |
| **BATHROOMS**  **❑** Clean/sanitize sinks  **❑** Clean/sanitize tubs, shower, toilet  **❑** Clean mirrors and glass  **❑** Clean and polish fixtures  **❑** Dust light fixtures and bulbs  **❑** Wash floors | **STAIRS/ENTRY/HALLWAYS**  **❑** Vacuum carpets/area rugs  **❑** Sweep/mop hard floors  **❑** Dust cobwebs; ceiling/baseboard  **❑** Clean windows/window treatments |
| **BEDROOMS**  **❑** Change sheets  **❑** Dust furniture/shelves  **❑** Vacuum floor  **❑** Wash windows  **❑** Empty wastebaskets  **❑** Dust light fixtures  **❑** Put away clean laundry  **❑** Dust/mop baseboards | **LAUNDRY/UTILITY ROOM**  **❑** Clean washer and dryer exteriors  **❑** Clean inside rim of washer  **❑** Change/clean lint traps  **❑** Dust light fixtures and bulbs  **❑** Empty wastebasket  **❑** Sweep and mop floor  **❑** Clean laundry sink/fixtures/ counter/hamper |