**ENGINEERING COVER LETTER**

Today’s Date

Ms. Sharon George

Head of Human Resources

Raytaler Inc.

4316 Frederick Street

Irving, TX 75038

Dear Sharon,

I am excited about the internship opening at Raytler Inc. I’m a third-year civil engineering student at Crescent Valley College, but ever since high school I’ve entered any science or engineering fair I could lay my hands on and won several prizes in transportation development project ideas. Raytler is the logical next step for me. I could give you a list of all the college courses I’ve finished, but why tell you something you already know. Instead, let me say that beyond what college has offered me, I’m also remotely pursuing a degree at North Carolina University in Occupational Safety. For me, the core of civil engineering isn’t only the planning on screen, but the teamwork out on site that actually helps create things that make all our lives easier and safer. The fact that engineering is an area that is continually developing and that requires constant skill and knowledge revision is perfect for my naturally curious and analytical brain.

When my professor, Dr. Paul Greeves, mentioned this internship opportunity, I jumped at the chance. Raytler Inc. is one of the leaders in civil engineering centered around transportation and, as Dr. Greeves put it, would be “an excellent opportunity to develop my natural problem-solving nature and passion for engineering.” Could we schedule a call next week to discuss how I could assist the Transportation Project Manager using my excellent knowledge of AutoCAD?

Sincerely,

Signature

Van Wilson