Flatmate Agreement

Head-tenant or property owner’s details

Person(s) who is offering the room or property



**Full Name** **State** **Postcode**



**Address** **Email**



**Suburb** **Mobile Number**

New flatmates viewed landord’s ID **Name and contact details for property maintance if different than above**



New flatmate’s details

Person(s) who is renting the room or property



**Full Name** **State** **Postcode**



**Current or alternative address** **Email**



**Suburb** **Mobile Number**

Landlord viewed tenant’s ID

|  |  |  |  |
| --- | --- | --- | --- |
| Room being rented |  | Tenancy is for |  |
| **Address** |  | **Room name** |  |
|  |  |  |
| **Suburb** |  | **Shared facilities** |  |
|  |  |  |
| **State** | **Postcode** |  |  |
|  |  | Room is |  |
| New flatmate viewed property and met current flatmates | | Unfurnished | Furnished |
| **Names of all the people who live in the property** |  | **Any other details of what is being let** |  |



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Rent and Termination | Find out more at **info.flatmates.com.au/rent-payments** | |  |  |
| Rent amount | Method of rent payment |  | Start Date | End Date |
|  | Bank transfer |  |  |  |
|  |  |  |  | **Leave blank for periodic agreement** |
| Weekly rental amount paid | **Name on account** |  | Notice to end lease (either party) | |
|  |  |
| weekly |  |  |
|  |  | Must stay full-term |  |
| every 2 weeks | **BSB** | **Account Number** |  |
|  |  |
|  |  | 1 week |  |
| Other: |  |  |  |
| Cash (must give receipt) | | 2 weeks |  |
|  |  |
|  | Other: |  | 4 weeks |  |



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|  |  |  |
| --- | --- | --- |
| Holding deposit (Optional) | Find out more at **info.flatmates.com.au/holding-deposits** |  |
| Amount | Room will be held for | Paid by |
| 1 weeks rent | 1 week | Cash (get receipt) |
| 2 weeks rent | 2 weeks | Bank transfer |
|  | Other |  |
| Kept by the landlord if the tenant withdraws from the agreement. If the landlord withdraws | |  |
| from the agreement then the deposit is returned to the tenant. | | **Date Paid** |
|  | |  |
| Security Bond Find out more at **info.flatmates.com.au/bonds** | |  |
| Bond amount | The bond is held by | Condition report |
| No Bond | The landlord | Has been completed |
| 1 weeks rent | State bond board | Has not been completed |
| 2 weeks rent | Landlords agent | Find out more at info.flatmates.com.au/ |
| 3 weeks rent |  | condition-reports |
|  |  |
| 4 weeks rent |  |  |
|  | |  |
| Bills Find out more at **info.flatmates.com.au/rights-obligations** | |  |
| Electricity | Water | Gas |
| Included in the rent | Included in the rent | No gas at property |
| Split evenly between tenants | Split evenly between tenants | Included in the rent |
| Other: | Other: | Split evenly between tenants |
|  |  | Other: |
| Internet | Any other bills or shared costs |  |



No internet at property



Included in the rent



Split evenly between tenants

Other:



House Rules and Additional Terms



Signed Head Tenant/ Property Owner



Signed New Flatmate



**Name**



**Name**



**Date**

**Date**

Share accommodation legal circumstances vary, visit **info.flatmates.com.au/share-accommodation-legal-situations** to ensure this agreement is suitable for your situation. You should seek independent legal advice for your specific circumstances.

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