**Daily Construction Report**

|  |  |
| --- | --- |
| Project Title: |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Contractor: |       | Report by: |       |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date: |       | Day: |       | Report No: |       |

**Weather**

**Temperature**  **Conditions** **A.M** **P.M**

 Low Temperature:       [ ]  Partly Cloudy . [ ]

 High Temperature:       [ ]  Cloudy [ ]

 [ ]  Windy [ ]

**Notes**       [ ]  Rain [ ]

 [ ]  Snow [ ]

 [ ]  Other       [ ]

**Workmen/Visitors**

 **Total Total Total Total**

 Abatement       Field Staff       Plasterers       Others: (list trade)

 Balancing       Finish Carpenters       Plumbers

 Carpenters       Flooring       Roofers

 Caulking       Insulator       Sheet metal

 Ceiling       Iron Workers       Sheet rockers/Tapers

 Concrete Finishers       Laborers       Sprinkler

 Control       Landscapers       Tile Setters

 DDC       Masons       Watchmen

 Electricians       Operators       Windows

 Elevator       Painters       **Totals:**

**Visitors to the site**

**Tests/Inspections**

**Safety**

**Hot Work Activities: (Hot Work Supervisor)**       )

 **Time Activity Fire Watch Personnel for Activity**

**Accidents, Injuries, or Unusual Events**

**Progress of Work**

**Key Activities and Material Deliveries**

**Items Accomplished**

**Meetings and Significant Decisions**

**Unresolved Issues / Factors Contributing to delay**

**Other notes**