**TEMPLATE**

**DOCTOR APPOINTMENT LETTER**

**Dear Mr/Mrs./Ms.**

An appointment has been made for Dr. \_\_\_\_\_\_\_\_\_\_\_\_\_, to see you at your home on: **Thursday (DD) November 20XX between 10.00am and 2pm.**

It would be helpful if a family member or friend could attend this appointment with

you. It would also be helpful if you could have with you a list of all your current

medication **(prescribed and over-the-counter).**

Unfortunately, due to other patients being seen in your area on the above date a set

time for the doctor to visit cannot be given, however if you require a set time

appointment please telephone me on the above number and I will be happy to

arrange a clinic appointment.

**Yours sincerely**,