**IMMEDIATE RESIGNATION LETTER**

10th November 20XX

Jane Cruz  
Owner & Manager  
Ridwetz Holdings  
20 Pass town St.  
Blue Springs, NJ, 232323

Dear Mrs. Cruz,

It is with great regret that I write this letter as my resignation, effective from 11th November 20XX. I want to offer my apologies for not providing prior notice. Kindly accept my resignation from the post of an assistant accountant at Ridwetz Holdings.

I cannot thank you enough for providing me with such a fantastic opportunity at your company. Working with you in the past five years has been instrumental in my personal growth and development. What’s more, I am grateful for working with a team of professional and compassionate individuals. I have made more lovable friends than I imagined.

Yours sincerely  
Frank Kellner