**THANK YOU RECOMMENDATION LETTER**

Your Name

Your Address

Your E-mail

Date

Dear Individuals,

I am writing you today to show my deepest gratitude for your letter of recommendation. Your comments specifically enthused the management at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Enter Where Letter Was Sent and, as a result, I have been employed by their organization. Without your reference, I sincerely believe I would not have had the edge over the other applicants and therefore would not have been hired. If there is anything I can do to repay the kind words expressed in your letter do not ever hesitate to ask.

Sincerely,

Your Signature