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| **Authorization Letter**Authorization from Property Owner |

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| To[Receiver Name][Receiver Title][Addess][Email] |
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| From[Sender Name][Sender Title][Addess][Email] |

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| **Subject:** Letter of Authorization for [Agent's Full Name]Dear [Recipient's Name],I, [Your Full Name], am the lawful owner of the property located at [Property Address], and I am writing this letter to formally grant authorization to [Agent's Full Name] to act as my agent in all matters concerning the property.This Letter of Authorization serves to confirm that [Agent's Full Name] has my full consent and authority to represent my interests, make decisions, and carry out actions related to the property on my behalf. **This authorization includes, but is not limited to:*** Signing and executing contracts, agreements, and any necessary legal documents pertaining to the property.
* Negotiating and finalizing lease agreements with prospective tenants.
* 3. Handling property maintenance, repairs, and renovations as deemed necessary.
* Dealing with any legal or administrative matters related to the property.
* Collecting rents and deposits on my behalf.
* Communicating with tenants, property managers, and other relevant parties.

I trust [Agent's Full Name] to act in my best interest and to conduct all activities lawfully and responsibly. Please be aware that this authorization is valid from [Start Date] and will remain in effect until [End Date], unless revoked in writing before the specified end date.Should you require any further information or documentation regarding this matter, please feel free to contact me at [Your Phone Number] or [Your Email Address].Thank you for your attention to this matter. I kindly request you to recognize and honor the authority granted to [Agent's Full Name] as my representative in all property-related affairs. Sincerely,[Your Full Name][Your Signature, if sending a physical letter] |

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