**Salutation in Letter**

To Whom it May Concern:

It is with great pleasure that I write this letter of recommendation for Colten Oakley who is currently a senior at Highland High School. I have known Colten as a student in class for two years first as a student in advanced chemistry during his junior year and currently in AP Physics C.

Colten’s success can be attributed to several things. He is prompt, is respectful of his peers and staff, and has a wonderful and humorous personality. As a member of a lab team, Colten is a positive leader who helps to make sure the tasks are completed, whether it is menial work like collecting data or rigorous work like calculating or interpreting data or writing up the lab reports.

Colten’s challenging academic schedule shows that he is able to maintain high academic standing while still being involved in activities outside of the classroom such as Varsity basketball and National Honor Society. He is also involved in numerous volunteer organizations such as National Alliance on Mental Illness, youth basketball clinics, and has volunteered at the Marengo Methodist Church and Carlisle Elementary School. He is an outgoing and positive role model at our high school.

It has truly been an honor to have this young man in class. I see a very exciting future ahead for him because he wants nothing more than to succeed and I am confident that he will at whatever he chooses to do. The values that he holds for himself are evident in the way he carries himself, and in the decisions, he has made both in and outside of the classroom. Colten would be an asset to any program of study or place of employment.

Sincerely,

Jeannette McCann

Highland High School

Physics Teacher