**OPERATIONS MANAGER RESUME**

Manny Manager

123 Oak Avenue

Raleigh, NC 27614

(123) 456-7890

manny.manager@email.com

**Profile**

Guiding retail operations to continuing levels of efficiency and success

Results-oriented Operations Manager with 5 years’ experience on-boarding, developing, and motivating high-performance teams that consistently produce upwards sales growth.

**Key Skills**

* Recruiting, Staffing, and Training
* Business Reporting
* POP, SKU, and Inventory Integrity Audits
* Supply Chain Optimization
* Warehouse Organization
* Loss Prevention / Inventory Control

**Professional Experience**

**MUSIC CENTER, Raleigh, NC, OPERATIONS MANAGER** **(January 20XX – Present)**

* Partner with Store Manager and task associates to ensure seamless operations of high-volume retail store operations. Scope of responsibilities include: inventory management, merchandise resets, staffing, training, shipping and receiving, and financial and operational reporting.
* Key accomplishments:
* Spearheaded introduction of new planograms that increased sales by 40% within one month.
* Consistently surpassed ambitious EBITDA, sales, and margin goals by more than 5%.
* Introduced sales incentive and employee recognition programs that increased staff retention by 80%.

**TOYS FOR ALL, Raleigh, NC, STORE MANAGER (September 20XX – December 20XX)**

* Held key-holder responsibility for hiring, training, and supervising 50-member workforce. Managed daily store operations, formulated strategic marketing and promotions initiatives, and communicated sales and productivity goals to team members.
* Key accomplishments:
* Introduced new customer appreciation program that reduced churn by 60%.
* Coordinated high-profile seasonal sales events producing more than $100K in sales.

**Education**

NORTH CAROLINA STATE UNIVERSITY, Raleigh, NC

Bachelor of Science in Business Administration (Operations and Supply Chain), 20XX