**RESUME COVER LETTER**

**[Your Name]**

**[e-mail]**

**[Phone Number]**

Hi Susan,

Since childhood, I’ve been fascinated by design. I vividly remember drawing whenever I could get my hands on crayons and markers as a child. In fact, there may have been an incident or two when I was so eager to make my vision come to life that I drew on the walls of my home. Those days are way behind me but my love of design has only grown over the years. I knew that I wanted to be involved in the design field after attending a career day at my elementary school. I have pursued my dream since then and have succeeded while doing so. I am confident that my experience and relentless commitment to excellence makes me a great candidate for your open Graphic Designer position at Cloud Designs.

I have worked at Davis Marketing for three years, where I am the Lead Graphic Designer for a boutique marketing agency. During my tenure at this ever-growing firm, I’ve thoroughly honed my design skills, managing everything from sketching client ideas and developing branding ideas.

Beyond my visual and design skills, I am an excellent communicator. I understand the importance of being able to work autonomously in a fast-paced agency while balancing internal dynamics alongside client demands. From a hard skills perspective I am familiar with a full suite of graphic design and illustration software. It would be an honor to join your team and further pursue my goal of working in a large agency with big-time clients.

I am available for an interview at your earliest convenience. Thank you for your consideration and I hope to hear from you soon!

Sincerely,

**[Your Name]**

**[Phone Number]**