

CLEANING CHECKLIST

MONDAY

Rubbish removed.	
Mirrors cleaned.	
Vacuum floors	
Dust windows	
Clean furniture.	
Disinfect water fountain.	

TUESDAY

Mop floors	
Dust blinds	
Vacuum floors	
Refill hand wash	
Replace bin liners.	
Mop floors	

WEDNESDAY

Mirrors polished.	
Clean microwave	
Vacuum floors	
Catch up on laundry.	
Deep clean fridge	
Refill wet wipes.	

THURSDAY

Sanitize furniture.	
Refill wet wipes.	
Replace bin liners.	
Mop floors	
Change towels.	
Vacuum floors	

FRIDAY

High-level	
Mop floors	
Dust ceiling fans	
Wash comforters	
Vacuum floors	
Disinfect washrooms.	

SATURDAY

Clean shower and faucet	
Wash work surfaces	
Vacuum floors	
Mop floors	
Rubbish removed.	
Disinfect water fountain.	