**EMAIL TEMPLATE   
REPLY TO INTERVIEW INVITATION EMAIL**

Subject: Reply to Interview Invitation

Hi **[Name]**,  
  
Thank you for inviting me to interview for the **[job title]** position at **[Company Name]**. After **[whatever stage you’re at in the hiring process, e.g. reviewing the full job description]**, I do not believe I would be a good fit for this role.  
  
At this stage in my career, I am focused on **[what you’re looking for, e.g. management opportunities]**. I would love to meet with you if a **[role]** position becomes available.  
  
I appreciate the time you’ve taken to reach out. I wish you and **[Company Name]** all the best in filling the position.  
  
Best,  
  
**[Your Name]**