**Career Change Cover Letter Sample**

May 15, 2019

Ms. Denise Richard  
Superintendent,  
Daisy’s Elementary School  
687 Literacy Lane  
Roseville, MN 87443

 Dear Ms. Richard:

I am writing to apply for the position of Elementary School Teacher at Daisy’s Elementary School. I have hands-on experience in dealing with various elementary school-aged kids during my four years of work as a childcare professional.

Though I enjoyed child care job a lot, with time I realized that my teaching skills were more prudent. This interest in teaching was strong enough to lead me on and pursue an elementary teaching diploma as well, which is due to be completed by the end of this month.

I was excited when I read the job requirements since I am in possession of many transferable skills you require for the teaching position. The same are highlighted below:

* Skilled in assisting kids with their homework and reinforcing the class lesson efficiently.
* Hands-on experience in dealing with kids of various ages, catering to their psychosocial needs.
* Well-practiced in dealing with a bunch of kids aged 3-6 years of age and ensuring their physical and mental well-being.
* covered three modules on developmental stages along with six case studies on cognitive development.

Having stated my highly relevant to Elementary teaching capabilities, I enthusiastically foresee an opportunity to meet with you in person to discuss how I will be a valuable addition to your staff.

Hoping to get in touch with you soon, I thank you for your time.

 Sincerely,

Carla Kinston