**Amsterdam City**

Attn: MAGAZIJN

Europa boulevard 10

1083AD Amsterdam

The Netherlands

Mandatory information:

Event name:……………………………………………………….

Event Date…………………………………………………………..........

Company name:…………………………………………………….

Company representative at hotel……………………………….

General information:



|  |  |
| --- | --- |
| Packages may only arrive 1 working day prior to the start of the congress and must be picked up no later than 1 working | **Shipping Label** |
|  |
| day after the event. Each sender is responsible for arranging their own return shipment and for proper labelling and |  |
| wrapping of the package. On departure, please inform us which courier will pick up your package and when. |  |
| Items which have left behind without notice will be disposed of 5 days after the last meeting day. |  |
| In case shipment has not been arranged our concierge is available to help. We request a shipment fee of € 50, - on top of |  |
|  | regular shipping costs. |  |  |
|  | Eat, sleep |  **18** |  |
|  **610** | & Meet |  flexible |  |
|  | under **one** |  |  |



|  |  |  |
| --- | --- | --- |
| rooms |  |  meeting |
| **roof** |  |
|  | rooms |
|  |  |