Sample Donor Receipt

Give these receipts to your donors who give you cash or checks for their tax re-cords. Print or photocopy this page and cut each receipt as needed.

**DONOR RECEIPT**

DATE

DONOR NAME

AMOUNT

SOLICITOR NAME

*All donations are fully tax deductible as allowed by law.*

**Thank you for your generous donation!**

**DONOR RECEIPT**

DATE

DONOR NAME

AMOUNT

SOLICITOR NAME

*All donations are fully tax deductible as allowed by law.*

**Thank you for your generous donation!**

**DONOR RECEIPT**

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DATE

DONOR NAME

AMOUNT

SOLICITOR NAME

*All donations are fully tax deductible as allowed by law.*

**Thank you for your generous donation!**



Sample Deposit Slip

If you mail donation checks to the ADA office, use one of these deposit slips to ensure we credit the amount to your total.

**DEPOSIT SLIP**

DATE December

AMOUNT

YOUR NAME

*Should this money be credited to anyone other than yourself?*

q **Yes** q **No**

If so, please write on the back of this slip, the names of those who should receive credit and the amount each one should be credited.

**DEPOSIT SLIP**

DATE

AMOUNT

YOUR NAME

*Should this money be credited to anyone other than yourself?*

q **Yes** q **No**

If so, please write on the back of this slip, the names of those who should receive credit and the amount each one should be credited.

**DEPOSIT SLIP**

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\*Make additional copies of these forms as needed.