**ACCOUNTANT RESUME**

Josiah Wedgwood

Nationality: English

Date of birth: 1730-12-06

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**Education**

**09/2013 - 07/2016, BSc Accounting and Finance, London School of Economics, London, UK**

Developed core knowledge and skills in accounting and finance. Learnt to analyse ways in which management, shareholders, and various other stakeholders understand and operate organizations’ and institutions within the economy and society.

**Accounting Experience**

**03/2016 - 06/2016, Audit Intern, LSE Language Centre, London, UK**

* Conducted audits of time sheets and maintained records free of errors to coincide with payroll.
* Performed transactional assistance with miscellaneous ad hoc projects to prepare reports for review.

**01/2016 - 04/2016, Volunteer, Volunteer Income Tax Assistance, London, UK**

* Provided income tax preparation assistance at no cost to low-income, elderly and disabled persons, and families with limited English-speaking abilities.
* Prepared average one to two tax returns per hour

**Audit Intern, LSE Audit & Advisory Services, London, UK**

* Performed analytic reviews for payroll, travel reimbursement for fraud and accuracy, also perform test of transactions to determine departmental compliance with campus policy and procedures
* Assisted the auditors in the performance of operational, departmental, financial, and compliance procedures
* Collaborated with the auditors in the development of training presentations to campus community
* Created and executed SQL based queries, complex Excel functions (VLOOKUP, pivot tables, concatenates and IF/OR formulas) to perform tests such as Benford's Law

**Leadership Experience**

**08/2015 - 06/2016, Transfer Student Mentor, LSE Department of Accounting, London, UK**

* Planed workshops of professional etiquette, career fair, and CPA exam preparation
* Provided detailed guidance to mentees by analyzing their academic and career planning
* Collaborated with Department of Accounting staff, faculty and other mentors to assist mentees.

**Skills**

**09/2013 - 07/2016**

German

Visio and Adobe

SQL

QuickBooks

Other Activities

* **Member,**Accounting Society, LSE — October 2014 – Present
* **Member,**Athletic Society, LSE — September 2015 – Present
* **Member,**Debating Society, LSE — August 2015 – Present