**NURSE RESIGNATION LETTER**

Mr H Durak  
HR Manager  
BHB Solutions  
789 The Street  
Anytown  
2J8 9KH

Dear jesica,

Further to our discussions earlier this month, I have decided to hand in my notice for my position as Nursery Nurse with immediate effect. Please accept this letter as submission of my resignation, and confirmation of the date I must work to fulfil my obligations under the Conditions of Employment.

I have truly relished the opportunity to get to know the team and children here at ABC Company, and it is with some regret that I now must say farewell and move on to other challenges.

Thank you for the time and effort you have put into my training and development, it is very much appreciated. Also thank you for your continued support and understanding of my decision.

Kind regards

Signature