**DATA ANALYST COVER LETTER**

March 15, 20XX

Joanna Conley

HR Manager

Tribeca Teknologi

233 Broadway, 11th Floor

New York, NY 10279

Dear Joanna,

Coming off an enlightening data analyst internship, I was excited when I found your new opening for an entry-level data analyst. As a computer science student, and later as a data analyst intern, I’ve developed and tweaked my informatics, data science, and statistical analysis skills, and I know I have what it takes to be a great addition to the team at Tribeca Teknologi.

As an intern with Ingenious Informatics, I worked on many small- and large-scale projects which allowed me to expand my data toolset and knowledge. That experience, coupled with my university IT background, gives me a great understanding of the ins and outs of data, including systems analysis, business practices, database management systems, emerging technologies, business trends, and IT project management.

During my time at Ingenious Informatics, my wins included:

* Designed and built over 50 statistical analysis models on using Teradata.
* Increased data collection and processing rates by over 175% with AI and ML integration and new proprietary software.
* Won the Quantities 2019 Awards for Excellence for “Top New Practitioner.”

I am quite proud of the results I achieve, whether it’s simple data entry or complicated calculations and compilations. If you give me the chance to interview for the data analyst job, I’m certain you won’t be disappointed.

I eagerly welcome the chance to discuss the upcoming projects and plans of Tribeca Teknologi, as well as to share with you how my past wins at Ingenious can easily translate to increased insight and better predictions at TT.

Sincerely,

Deborah Stansberry