**QUALITY CONTROL RESUME**

Kim Schaden

68763 Douglas Centers Detroit

MI Phone +1 (555) 82 1901

**EXPERIENCE**

**FRAMI INC**

New York, NY

* Manage the workflow to ensure that all vehicles are completed in a timely manner and in accordance with established Manheim quality standards
* Interpret construction drawings and specification and provide technical assistance and recommendations related to all disciplines/aspects of the work
* Monitor Contractor performance against established schedules and document deviations from as-planned work sequences
* Maintain work area, inventory control, and perform quality control in relation to the product being assembled and meeting production goals set by management
* Assist other warehouse workers in completing tasks as requested by the Warehouse Manager or immediate supervisor
* Assists plant management in the coordination of priorities and direction of the re-work area functions or processes
* Providing feedback to management to improve tools, policies and procedures.

**LITTEL AND SONS**

Detroit, MI

* Works with Cisco network hardware and network protocols
* Assists in the scheduling, assigning, and supervising network engineering staff
* Accomplishes Quality Assurance human resource objectives by recruiting, selecting, orienting, training, assigning, scheduling, coaching, counseling, and disciplining employees; communicating job expectations; planning, monitoring, appraising, and reviewing job contributions; supporting career development activities; enforcing policies and procedures
* Achieves Quality Assurance operational objectives by monitoring and assigning day to day activities, identifying and addressing gaps and problems; completing audits; initiating corrective actions, implementing change and providing regular feedback to the Manager and stakeholders regarding system performance and issues
* Reviews reports and confers with quality assurance, production, management, and engineering personnel to solve work-related problems
* Directs workers in quality assurance inspection and testing, to assure that establishment and regulatory standards are met
* Collect and analyze quality performance data, identify opportunities of continuous improvement and follow up with cross functions.

**BLANDA LLC**

New York, NY

present

* Assist in reviewing deviations for cause and providing effective communication/training programs to decrease the number of deviations per study
* Performs routine and/or random compliance checks on overall study performance as directed
* Provide consistent and uniform communication with all department managers and leads to educate and train them on errors found during an audit
* Assist in providing training to QC Associate I
* Performs instrument/method troubleshooting within analytical method parameters and management guidance
* Assists in the development of Standard Operating Procedures (SOPs) that support QC Operations
* Performs compliance reviews to ensure accuracy of inclusion/exclusion criteria to confirm Subject’s eligibility for participation prior to randomization.

**EDUCATION**

**Bachelor’s Degree in Chemistry**

IOWA STATE UNIVERSITY

**SKILLS**

* Proficiency in area of specialty
* Receives assignments from Manager
* Works as subject matter expert on given AML team; daily go-to person for routine and increasingly more complex questions
* Accomplishes tasks mainly through the teamwork and coordination of entry level employees
* Works closely with management on department issues applying some independent judgment within guidelines
* 3-5 years AML experience, with 2 years of experience focusing on specific area/function of AML
* Daily subject matter expert with coordination of team members
* Monitors daily operations of staff and provides suggested feedback regularly
* Account management focus, skilled at partnering with hiring teams to build effective sourcing, assessment, and closing approaches with an ability to manage customer expectations
* Experience with building and utilizing a variety of sourcing plans and tools, including proactive phone and internet research