Dated \_\_\_\_\_\_\_\_\_\_\_\_

From,

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To,

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Mr. Cris:

 Sub : Authorization Letter for Bank to Collect Cheque Book

I am Jack Thomsonio, running a Saving back Account No.\_\_\_\_\_ (mentioned the A/c Number) hereby grant Mr.Kyleen Dewid  permission to act as my representative to collect my cheque book from the bank on my behalf. In order to expedite the identification verification process, I am including method of identity below:

* Authorized Person: Mr.Kyleen Dewid
* Identification Type: Passport
* Sample of Signature verified  below  (hand-written signature sample)

At last, If you have any questions or concerns regarding this Authorization, please feel free to contact me at 7777777777 (use your Mobile Number) at your earliest.

Yours Sincerely  
Signature**:**

**Mr.Kyleen Dewid**

Signature