**Literature Review Report Template**

Your report should include the following:

**Executive Summary**

**Introduction**

* Aims and objectives of the review.
* Background to the review topic.

**Outline of Methodological Approach**

* Defining the review topic.
* Methodology used.
* Justification of method.
* Other methods considered.
* Reflections on the methodology (e.g. effectiveness, strengths and limitations of the methodology).

**Identification, Selection and Analysis of the Literature**

* Method of selection for inclusion.
* Method of analysis.
* Overview of included literature, e.g. numbers, categories.
* Explanation for excluded literature.

**Conceptual Perspectives**

* Evidence of mapping of underlying conceptualisations, key contextual variables, issue and methods embodied in the analysed literature.

**Findings**

This section will be influenced by methodology used, but might include:

* An overview of the research evidence.
* Assessment of key evidence.
* Gaps in the literature.
* Implications for policy, practice and research.

**References**

* List of cited material (see style guide).
* Endnote database of all material collected.

**Technical Issues**

* Suggested word length: 15,000 – 30,000.
* Font style should be Arial: size 12.
* Your report should adhere to the HEA style guide, attached.