**ROOMMATE AGREEMENT**

Communication is the single-most important factor in building good relationships with your roommate(s). By working with each other, this roommate agreement will help you and your roommate(s), with the assistance of your Resident Advisor (RA) or Community Director (CD), begin the process of discussing issues that have often been found to be sources of conflict. Many roommates will assume they know how someone feels, which could potentially be different from the truth. Once a potential conflict is identified, it can be resolved through open communication before a major problem develops. Your RA is here to help

**Remember: Communication is the key!**

1st Meeting Date

guide the conversations in the beginning and if a problem does arise.

Be honest with yourself and your roommate(s) now, so issues can be addressed **before** they arise.

This is a helpful process to go through whether living on-campus now, or off-campus later in life. Each member of a particular room, suite, or apartment will complete a copy of this form. Be aware that if a roommate change occurs, you and your new roommate(s) will develop a new agreement. Remember to keep a copy to refer as needed.

**For most questions, you may check all boxes that best fit your response.**

2nd Meeting Date

**GENERAL INFORMATION**

Building

Room #/

Letters

RA

This section is for all to input any important information you feel your other roommates may want to know about you, or feel they should know. This is to help make sure you feel comfortable in your space. Topics to consider are dietary restrictions, religious practices, how you may identify, if you have a significant other, etc. Your RA will also be taking time throughout the semester to get to know you, but this will help spark conversations!

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Preferred Name | Gender | Information |
| Pronouns |
|  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Cleanliness

|  |  |  |
| --- | --- | --- |
| **Our shared space will be:** | **We will clean:** |  |
|  | Neat |  | Daily |  |  | Bi-Weekly |
|  |  |  |  |
|  | Messy |  | Weekly |  |  | As Needed |
|  |  |  |  |
|  | In between | Comments/schedule: |  |
|  |  |
| Define: |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **When we clean, we will:** |  |  |
|  | Do our laundry |  | Put away any personal items |
|  |  |
|  |  | in shared spaces |
|  |  |  |
|  |  |  |  |
|  | Wash dishes after using them |  | Vacuum/dust |
|  |  |  |  |
|  | Take out the trash |  | Other/additional: |

**General cleaning supplies will be purchased:**

On a rotation basis

With the cost split each time

Other/additional:

Use of Space

**Study time(s) in the space will be:** **Study atmosphere in the space will be:**

**Room temperature will be set at:**

9 a.m.- Noon

Noon-5 p.m.

5-10 p.m.

10 p.m.- Midnight

Midnight-9 a.m.

Other/additional:

Silent

Low music

Low TV volume

No distractions

Anything goes

Other/additional:

Suite/apt. style

<65

65-68

69-72

73-75

>75

Same at night

Traditional halls

High

Medium

Low

Different at night/sleeping

**Guests are allowed to visit during the following times:**

10 a.m.- Noon

Noon-5 p.m.

5-10 p.m.

10 p.m.- Midnight

Midnight- 2 a.m.

Other/additional:

**Time of Day Routine (write names in and any additional information):**

I like to stay up late:

I like to wake up early:

I am an afternoon/early evening person:

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**Roommates can use each other’s:**

Appliances

(Coffee maker, etc.)

Food/drink

Personal care items

TV/Stereo

Computer

**Guests in our space are allowed to:**

Sit on/ use each other’s beds

Sit on/use other’s desk chair/ furniture

Eat other’s food

**Sleeping time(s) in the space will be:**

|  |  |  |  |
| --- | --- | --- | --- |
| Clothes |  | ...without asking | Clarify differences |
|  |  |  |  |  |  |
| Other items: |  | ...only after asking first |  |  |
|  |  |  | ...only if immediately |  |  |
|  |  |  |  |  |
|  |  |  | returned as is |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| Use other’s personal belongings | Additional comments: |
| Use other’s computer |  |  |
|  |  |
|  |  |  |

**While other(s) are sleeping in the space, it is okay to:**

9 a.m.- Noon

Noon-5 p.m.

5-10 p.m.

10 p.m.- Midnight

Midnight-9 a.m.

Other/additional:

Make noise

Listen to music

Keep overhead light on (if applicable)

Have guests over

Use microwave/appliances

Keep desk light on (if applicable)

Watch TV

Use hair dryer

Other/additional

Definitions

**“Quiet”:**

**“Privacy”:**

**“Offensive language”:**

*(whether in person,*

*movies, or music)*

Personal Habits

**If leaving for a weekend/period of time, we will:**

Notify each other

Not notify each other

Other/additional

**For traditional halls: How will we request private time in the room?** **How far ahead of time?**

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Alcohol

The legal drinking age in the State of Alabama is 21 years of age. For further information regarding policies referring to alcohol pos-session and consumption, please visit housing.ua.edu/community-living-standards.

Plans of Action

While it is important to have face-to-face interactions with your roommates regarding conflicts that may arise, if it isn’t feasible to meet in person, consider these options.

**Preferred means of communication with roommate(s) during conflict:**

Speaking face-to-face

Communicating over email

Communicating via text message

Mediation with a staff member (RA/ CD) if conflict persists

Communicating via social media

Other/additional:

**If one of us is bothered by the action of the other, we should:** **As conflicts may arise, we agree to:**

Immediately voice our concerns by talking

Step away from the situation until we’ve had time to calm down before talking

Other/additional:

Not post the conflict on social media Not gossip with others about it.

**Food or drink consumed that is not ours, will be:**

Replaced within three days

Replaced within a week

Not replaced (what’s mine is yours)

Other/additional:

We would like to

Only revisit/revise this agreement form if one of the roommates wants to at a later date

Set a date now to revisit (and revise if needed) this agreement form (*Put date in “2nd Meeting Date” box on page 1 of this form*)

\*Note: The RA/CD may revisit this agreement with roommates as needed during the year.

We are entering into a good-faith agreement with each other to make the most of our living arrangements this year. As issues arise, we promise to first communicate openly with each other. This form is only a starting point for open communication. As needed, we will refer back to this form and seek counsel of the RA/CD.

**This form should be printed and signed by each roommate. A copy should be kept in the room/suite and a copy with the RA/CD.**

Roommate Printed Name Roommate Signature

RA/CD Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**At some point, your RA/CD may want to revisit this agreement with you**

**and your roommate(s) to see if any updates need to be made**

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