

Volunteer Application

Last Name _____ First Name _____ MI _____

Address _____

City _____ State _____ Zip Code _____

Is this address: Home? Business? Temporary?

Home Phone: _____ Business Phone _____

Fax _____ E-Mail: _____

Emergency Contacts

Name _____ Relationship _____

Address _____ ☐ ☐ ☐

Phone Number _____

Name _____ Relationship _____

Address _____

Phone Number _____

Education/Work Experience

Let us know why you are interested in volunteer/internship opportunities at Touchstone Mental Health.

Please describe any paid or volunteer/internship work experience you have had that might relate to your interest in volunteering/interning at Touchstone Mental Health.

What training or formal education have you had that might help you volunteer/intern with us?

Are you presently attending school?

☐ Yes

☐ No

Will you receive academic credit for your volunteer/intern work?

☐ Yes

☐ No

Are there any tasks or work that you would not be able to perform as a volunteer/intern at Touchstone Mental Health?

☐ Yes

☐ No

If yes, please specify:

Have you ever been convicted of a felony?

☐ Yes

☐ No

If yes, please specify:

How did you learn about the volunteer/intern program at Touchstone Mental Health?

Does your employer match your volunteer/intern hours with donations of money or in-kind services? _____

Time Availability

Note: We ask our volunteers/intern to make an initial six- month commitment to the program

How many hours per week are you available? _____

If you do not want a weekly schedule, what is your preference? _____

Indicate in the blocks below the times you most prefer to volunteer/intern:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Volunteer Interests and Skills Survey (volunteers only)

There are many opportunities for volunteers to get involved! Please take a moment to share with us the interests and skills you could bring to our work:

ACTIVITIES

Recreation/Outdoors

- ☐ Workout
- ☐ Biking
- ☐ Hiking
- ☐ Swimming
- ☐ Gardening

Entertainment

- ☐ Movies
- ☐ Plays
- ☐ Sports
- ☐ Music
- ☐ Cards/Games

Arts & Crafts

- ☐ Sewing/Quilting
- ☐ Jewelry Making
- ☐ Photography
- ☐ Drawing/Painting
- ☐ Card Making

☐ Organizing parties

- ☐ Writing
- ☐ AA Meetings
- ☐ Church Activities/Worship

ADMINISTRATIVE/TECHNICAL

Financial

- ☐ Budgeting
- ☐ Financial Planning
- ☐ Grant Writing/Fundraising

Public Relations

- ☐ Graphic Design
- ☐ Public Speaking
- ☐ Marketing

Technical Skills

- ☐ Computer Programming
- ☐ Computer Instruction
- ☐ Videography

Outreach/Advocacy

- ☐ Legislative Issues
- ☐ Community Organizing

Office/Clerical

- ☐ Data Entry
- ☐ Filing
- ☐ Answering Phones

Others skills or interests not listed above? Are you passionate about a particular topic?

Recognition

How would you like your efforts to be recognized?

- ☐ Personal thank-you
☐ Private Recognition
☐ Public Recognition: TMH newsletter and Annual Report
☐ Hand-written thank you
☐ Small tokens of appreciation
☐ Plaque
☐ Certificate
☐ Other _____

Signature _____ Date _____

Personal and Professional References

Name _____ Phone _____
Address _____
City _____ State _____ Zip Code _____
Relationship _____

Name _____ Phone _____
Address _____
City _____ State _____ Zip Code _____
Relationship _____

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Address _____
City _____ State _____ Zip Code _____
Relationship _____