**JOB ACCEPTANCE LETTER**

Date

Company Name

Address, City & Pin

Country.

Dear Ms./ Mr,

I am pleased to confirm my acceptance of your offer and look forward to reporting to work on the mentioned date. I am aware that as a fresher my base salary will be per month, with added incentives based on the quality of my work.

I would like to thank you for this wonderful opportunity and look forward long and rewarding professional association with company name.

Sincerely,

Signature

Name of the Employee