**CONSTRUCTION MANAGER RESUME**

Skye Havelock

Construction Manager

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**Objective**

Junior construction manager with over 4 years’ experience with all stages of residential and commercial development. 2018 Project Achievement Award recipient, CCM certification, and NYC-registered construction management license. Cut costs by over 20% on 5 different building projects. Seeking to continue growth by implementing construction prowess and management skills to become the top-level construction manager at Apex Constructors.

**Job Experience**

**Junior Construction Manager, March 20XX–April 20XX, Symplex-Gary Construction Co., New York, NY**

* Managed diverse team of ironworkers, tradesmen, and general roles.
* Planned, coordinated, budgeted, and supervised construction projects of small- and medium-scale buildings, including build-out and quality.
* Supervised 15+ building projects of various sizes in the residential and commercial construction areas.
* Monitored construction projects on-site and made daily decisions about construction activities.
* Met all given construction project deadlines and budget limitations.
* Awarded the 20XX “Project Achievement Award” from the Construction Management Association of America.
* Cut costs by over 20% on 5 different building projects.

**Construction Supervisor, January 20XX–March 20XX, Gennaro’s Construction, New York, NY**

* Supervised apprentices, carpenters, concrete laborers, general laborers, joiners, framers, roofers, and other skilled and unskilled tradesmen.
* Assisted the construction site manager in all areas of supervision, from liaising with architects and engineers to coordinating with surveyors and site owners.
* Drafted plans, blueprints, and proposals for civil engineers, safety directors, and local government bodies.
* Responded to on-site emergencies professionally and efficiently.

**Educational Background**

Bachelor of Science in Construction Management (BSCM)

State University of New York, College of Environmental Science and Forestry (SUNY-ESF), Syracuse, NY

Graduation: 20XX

**Relevant Coursework**

* Principles of Management
* Light Construction
* Sustainable Construction Management and Engineering
* Environmental Performance Measures for Buildings
* Engineering Materials for Sustainable Construction
* Construction Safety
* Construction Estimating
* Construction Project Management
* Business and Managerial Law
* Calculus

**Skills & Competencies**

* Construction Project Timing & Delivery
* Large-Scale & High-Budget Projects
* Residential Construction
* Commercial Construction
* CM At-Risk and Public-Private Partnerships
* Leadership Skills
* Problem Solving

**Certifications**

Certified Construction Manager (CCM) — CMAA