**IMPLEMENTATION PLAN TEMPLATE**

NOTES:

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This planning template represents major implementation decisions and may be adjusted as the process unfolds to best serve CPSC.

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Twelve to eighteen months is, typically, a reasonable planning horizon for concrete work. The plan should be updated annually.

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Some initiatives may be staged for launch later in the 5-year timeframe so as not to exceed the person-power and other resources available.

**STRATEGIC PRIORITY/ OUTCOME**

**TARGET ACCOMPLISH- MENT DATE**

**INITIATIVES FOR THIS PRIORITY**

**MAJOR INITIATIVE MILESTONES**

**12-18**

**MONTH INITIATIVE MILE- STONE TIMELINE**

**LEADER- SHIP**

**OTHER MAJOR SUPPORTS**

**BARRIERS TO ADDRESS**

1.

A.

B.

C.

D.

2.

A.

B.

C.

D.

E.



Items in yellow will be addressed as time permits but, typically, will be completed internally by the team post-project.

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After this level of implementation planning is complete, post-project, more detailed work can be completed on each initiative, laying out team composition, resource needs, specific objectives and activities, due dates, etc.